



CITY OF COEUR D'ALENE

PARKS & RECREATION DEPARTMENT

CITY HALL, 710 E. MULLAN AVENUE
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PARKS & RECREATION COMMISSION MINUTES

February 24, 2025 – 5:30 p.m.
COMMUNITY ROOM - LIBRARY

MEMBERS PRESENT:

Scott Cranston, Chair
Warren Bakes
Christie Wood
Jim Lien
Ginny Tate

STAFF PRESENT:

Bill Greenwood, Parks & Recreation Director
Jordan Anderson, Recreation Coordinator
Chris Bosley, City Engineer
Melissa Brandt, Transcriptionist

ABSENT:

Mike McDowell
Bridget Hill
Jerren Bailey

GUESTS:

Justin Shaw, HMH Engineers

CALL TO ORDER: Commissioner Cranston called the meeting to order at 5:30 p.m.

1. ROLL CALL

Five members present resulting in a quorum.

2. PLEDGE OF ALLEGIANCE

Commissioner Lien led the Pledge of Allegiance.

3. CONFLICT OF INTEREST

None.

4. APPROVAL OF MINUTES – *Action Item*

Commissioner Wood made a motion to approve the minutes of January 27, 2025. Commissioner Tate seconded the motion, there being no further discussion and all being in favor, motion passed unanimously.

5. STAFF COMMENTS

Director Greenwood: Introduced our recreation coordinator, Jordan Anderson to give a recreation update.

Anderson: With the department for ten years and in this role for 7 months. Basketball is one of our largest programs that spreads out over six months. Finishing up the leagues with 900 kids participating. Twenty teams were in our adult basketball leagues. Registering now for K-8 soccer, with usually 600-700 kids participating. Swim registration was today for the next six-week session, 130 kids were signed up. Adult softball generally sees about 80 to 90 teams. Registrations for all programs are now online, except for swim. T-ball camp is coming up as well, normally 20-30 kids

participate at Ramsey Park. Partnering with NIC Outdoor Pursuits to offer sailing, kayaking, rafting, adding an outdoor recreation component. This year compared to previous years our programs have grown 10-15%. The accessibility of online registrations, better marketing, and using the website more effectively has helped grow all programs. Facilities and staffing both good, our fields, gyms through a partnership with School District 271, and rental of the McGrane Center, we're in good shape. Referees are doing great.

Greenwood: Some agreements coming up in the next month or two include Little League and the Buoy Boys Harbor House agreement. Wind forecast this evening with the thaw and soil saturation, we'll close the cemetery if necessary for safety. New administrative assistant will start in early March, we hired internally. Interviewing for two vacant grounds maintenance positions will take place this week. Fencing is going up around Bluegrass playground; it is being replaced. A new playground was budgeted and purchased last fall. Once started, it should be done in a couple weeks. The Tubb's fuel mitigation federal grant has been paused. No estimate as to when funds will be released from this pause. Idaho Department of Lands will share information as known.

6. COMMISSIONER COMMENTS

None.

7. PUBLIC COMMENTS

None.

8. G.O. PHIPPENY STORMWATER PLAN – Information Item

Director Greenwood: Justin Shaw with HGH Engineering firm will go over the timeline. Shaw: Working on this for a little more than a year. The project went out for bid in January. This project is being completed with a Department of Environmental Quality grant. The swale will filter a lot of runoff water, treating it before it hits the lake. Five drywells will be in this location. We have a similar swale near Canfield that has been in service for 20 years catching heavy debris. The design of the swale will include an asphalt walkway through the park east to west from 7th to 8th street, the path will also make it easier for city to maintain the swale. Several ash trees will be removed with replacement trees planted. The swale will have soft slopes, with the deepest point being seven feet. A start date of early March, the contractor will have 30 working days to get the project done, depending on conditions and approval to start by City.

9. NEXT MEETING / ADJOURNMENT:

Commissioner Cranston announced the next meeting date.

Next meeting date:

- Monday, March 17, 2025: 5:30 p.m., Meeting; Library Community Room

Commissioner Bakes made a motion to adjourn the meeting Commissioner Lien seconded the motion. There being no further discussion, motion passed unanimously. Meeting adjourned at 6:01 pm.